

Date: 9/12/2024

Attendees: Erick Pelaez Puig, Valeria Giraldo, Elnaz Toreihi, Jeslyn Chacko

Start time: 8:00

End time: 8:46

Erick Pelaez Puig:

- What have you done since the last scrum meeting?
 1. Helped finalize the report on the research paper.
 2. Started taking additional notes on the research paper.
- What is planned to be done until the next scrum meeting?
 1. Finalize notes on the research paper.
 2. Meet up with the product owner to discuss the research paper.
- What are the hurdles?
 1. Time management.

Jeslyn Chacko:

- What have you done since the last scrum meeting?
 1. I helped review and finalize the report for our research paper.
- What is planned to be done until the next scrum meeting?
 1. For the next scrum meeting, we are to meet with the professor to discuss the next steps in our research process.
- What are the hurdles?
 1. One of the hurdles I have faced is managing time.

Valeria Giraldo :

- What have you done since the last scrum meeting?
 1. Completed the report.
- What is planned to be done until the next scrum meeting?
 1. Plan to review the report and incorporate any necessary adjustments. Will also start preparing for the next phase of the project.
- What are the hurdles?
 1. Managing time between this project and other responsibilities is a challenge.

Elnaz Toreihi:

- What have you done since the last scrum meeting?
 2. I finished reading the LLM paper and finalizing the report to submit to the product owner.
- What is planned to be done until the next scrum meeting?

2. The team plans to meet with the product owner to discuss next steps in the project.
- What are the hurdles?
 2. time management

